

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2018 to June 30, 2019)

Part - A

AQAR for the year (for example 2013-14)

Details of the Institution

1.1 Name of the Institution

NANDALAL BORGHAIN CITY COLLEGE, DIBRUGARH

1.2 Address Line 1

Mancotta Road

Address Line 2

Nirmali Gaon

City/Town

Dibrugarh

State

Assam

Pin Code

786003

Institution e-mail address

nlbcity@gmail.com

Contact Nos.

9435032783

Name of the Head of the Institution:

Dr. Sanjeevananda Borgohain

Tel. No. with STD Code:

0373 - 2375141

Mobile:

9435032783

Name of the IQAC Co-ordinator:

Dr. Manashi Gogoi Borgohain

Mobile:

9435474993

IQAC e-mail address:

manashi_123@hotmail.com
drmanashigogoborgohain@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.nlbcitycollege.org.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73:00	2006	5years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/07/2010

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR____(DD/MM/YYYY)

AQAR____(DD/MM/YYYY)

AQAR____(DD/MM/YYYY)

AQAR____(DD/MM/YYYY)

1.10 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution
(e.g. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

ITI, KKHSOU, ODL,
DODL, Beautician
(April, 2018) etc.

1.12 Name of the Affiliating University (*for the Colleges*)

DIBRUGARH UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University N/A

University with Potential for Excellence N/A UGC-CPE N/A

DST Star Scheme N/A UGC-CE N/A

UGC-Special Assistance Programme N/A DST-FIST N/A

UGC-Innovative PG Programmes N/A Any other (*Specify*) N/A

UGC-COP Programmes N/A

IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="08"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC:

Departmental Seminar / Workshops / Awareness Programme / Discussions / Talks etc

2.15 Plan of Action by IQAC/Outcome

The plans of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

S. No.	Plan of Action	Achievements
01	Different Committees likewise academic committee, library committee, students' grievance and redressed committee and anti-ragging committee were formed by head of the institutes.	The Committee members executed the plans & worked in the given committee actively.
02	Admission Process will be given to the Admission Committee.	Admissions were given by the admission committee as per total seats allotted on merit basis. Reservation policy was followed as per state govt. rules and as per college requirement.
03	To prepare time table and maintain Teachers' Diary.	All the teachers' maintained the Teachers' diary, attendance register and daily diary.
04	Examination Committee for smooth conduct of Examinations	The Committee conducted In-semester, End-Semester and annual examinations.
05	Plan for Extension activities.	N.S.S., NCC, Community Cell, Womens' Cell and Red Ribbon Club conducted difference extension activities like tree plantation, Cleaning, programmes and Aids awareness, Awareness on Human Rights.
06	To conduct college week	The committees conducted different competitions such as -games sports, music, dance, literary etc competitions
07	To conduct National and International Seminars and Workshops	All the Departments of the College organized Seminars/Workshops/Talks.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

Resolution of the meeting to be attached herewith.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-----	-----	----	----
PG	02 (KKHSOU) 11 (IGNOU)	----	---	----
UG	03:BA-Regular mode under Dibrugarh University (DU), BA-under Open Distance Learning (DU) & BA under KKHSOU	----	----	----
PG Diploma	02 (KKHSOU)	-----		----
Advanced Diploma	-----	-----		----
Diploma	D. El. Ed. KKHSOU-----	-----		----
Certificate	07:ITI-Motor Mechanic Vehicle, Diesel Mechanic, Welder Electrician, Fitter, Draught man(Civil) & Beautician	-----		
Others	01:HS		01:Beautician Course	----
Total	13	00	01	----

Interdisciplinary	Multi-disciplinary Course	-----	----	----
Innovative	01:Inclusive Education			Moral Education, Gandhian thought

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	BA Regular-09 , KKHSOU- ,
Trimester	----

Annual	ODL(DU)-- ,HS-- ,IGNOU--
--------	--------------------------

1.3 Feedback from stakeholders*
(On all aspects)
 Mode of feedback : Alumni Parents Employers Students
 Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Dibrugarh University introduced CBCS

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Beautician course

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	37	27	---	---	10

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	01	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

03	02	05
----	----	----

2.5 Faculty participation in conferences, symposia, seminar and workshop etc:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>The following innovative practices have been adopted by the institution in Teaching-Learning processes:</p> <ul style="list-style-type: none"> • Conduct Remedial Teaching. • Use of Projector. • Use of Green Boards. • Use of Smart Board.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination, Double Valuation, Multiple Choice Questions.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme		Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
U.G. Regular	General	79		1.26%	37.9%	Nil	39.24%
	Major	32		71.87%	25%	Nil	96.87%
U.G.DODL		144		Nil	10%	35%	45%
U.G. KKHSOU							
H.S.		300		10.3%	04%	33.3%	47.6%
IGNOU							

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Encourages the departments to introduce open book, double evaluation, seminar and discussion etc.

Discussions, seminars were organized to cope up with the new changes in the ongoing teaching-learning methods.

The Student feedback is collected, analyzed and forwarded to the concerned authority for taking necessary action.

The IQAC is instrumental in organizing necessary meetings of different committees and HoDs relating to routine and semester system etc.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	04
Staff training conducted by the university	01 soft skill,
Staff training conducted by other institutions	DL Ed. Workshop by-KKHSOU
Summer / Winter schools, Workshops, etc.	03

Others	-
--------	---

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	-	-	-
Technical Staff	02	-	-	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- The IQAC encourages the teachers to organize academic discussions and talks by renowned academicians with a view to cope up with the ever-expanding sphere of knowledge.
- The IQAC also encourages the teachers to pursue major/ minor research projects on new avenues of research.
- To encourages the teachers to publish Books and Research papers, Articles, etc in reputed Journals with ISBN, ISSN with High Impact Factor.
- The HoDs of the departments are encouraged to conduct and collect research activities.
- Encourages the Departments to organize seminar on Research Methodology.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	----
Outlay in Rs. Lakhs	---	----	---	----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	----	----
Outlay in Rs. Lakhs	---	---	----	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			

Conference proceedings			
------------------------	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	-----	-----
Minor Projects	----	----	-----	-----
Interdisciplinary Projects	----	-----	-----	-----
Industry sponsored	----	----	-----	-----
Projects sponsored by the University/ College	----	----	-----	-----
Students research projects (other than compulsory by the University)	----	----	-----	-----
Any other(Specify)	1 year	Alumni association	10,000/-	10,000/-
Total				

3.7 No. of books published i) With ISBN No. ii) Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other(specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N/A
	Granted	N/A
International	Applied	N/A
	Granted	N/A
Commercialized	Applied	N/A
	Granted	N/A

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
		01				

3.18 No. of faculty from the Institution

who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NCC Day Celebration
- NSS (Tree Plantation Programme)
- Cultural Rally (College week Opening)
- Cultural Rally (Silver Jubilee Closing)
- NSS World Environment Day Rally
- Women's Day Rally
- Aids Day Rally
- Cleaning programme
- Health Awareness Programme
- Free Eye Check-Up camp(Distribution of free spectacles to the poor villagers)
- Celebration of Birth and Dearth Anniversary of Great leaders of India.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	01			14B-3K-16Ls
Class rooms	17			
Laboratories/ Practical Room	BA 02 ITI 04			
Seminar Halls	01			
No. of important equipment purchased (≥ 1 -0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		35000/-		
Others				

4.2 Computerization of administration and library

All the functions of the administration have been carried out with the help of the college Management. Admissions are being carried out through Bank challan. Transaction of Library documents is done through library Management.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7008		197		7205	
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)	02	@Rs-7x2x365days =5110/-				

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	01	available	----	01	Computer, Printer & Scanner-01	Computer-01	Reprographic Service (Xerox)-02
Added	Laptops - 02	----	available	----	----	Laptop-01	Laptop-01	Audio-Visual Aids/projector-01
Total	12	01	available	----	01	02	02	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A two days workshop on Computer Basics was organized by IQAC for faculty development on 3rd and 4th Nov, 2014. FDP on ICT Tools, MOOCs, Workshops.

4.6 Amount spent on maintenance in lakhs :

i) ICT	N/A
ii) Campus Infrastructure and facilities	
iii) Equipments	
iv) Others	
Total:	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC tries to enhance awareness about Student Support Services through the member of Cultural Department, Music Cell, Sahitya Chora, Sports Cell, NCC, NSS, Community Cell, Women Cell, Red Ribbon Club etc.

All the informations about the support services are uploaded in the institutional website. Important and Urgent informations are displayed on the notice board.

The IQAC informs the students about the opportunities offering by the college at the time of freshman Social The IQAC supervises the activities of various cells and committees of the college formed to support the students.

5.2 Efforts made by the institution for tracking the progression

The departments and the Alumni Association of the college keep records of the outgoing students year-wise along with progression record such as-alumni engagement and achievement in competitive examinations.

5.3(a) Total Number of students

UG	PG	Ph. D.	Others
-	-	-	-

(b) No. of students outside the state

03

No	%

No	%

(c) No. of international students

Men Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
237	28	642	297	-	1204	257	38	538	233	-	1066

Demand ratio 1.1-2% Dropout %: 15% in U.G. & 07% in P.G.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Some workshops, lectures and short term training session are organized by the Career Counseling Cell of the college. (Seminar / Workshop, Quiz..., Discussions.)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

As an undergraduate college this does not apply

5.6 Details of student counseling and career guidance

Different Career Informations, programmes, seminar , workshops, competitions, etc are displayed from time time.
 Atalk on- Banking as a Career Jita b
 A MaZunder
 Discussion on Career Opportunities /Informations by C C Cell of the College.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- “Domestic Violence and Legal Rights; Act,2005.”
- Survey on Socio-economic status of Rural Areas.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

Basket Ball --, Volleyball--, Athletics --.

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports:

State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organized / initiatives: -Model Exhibition.

Fairs: State/ University level National level International level

Exhibition: State/ College level National level International level

5.12 No. of social initiatives undertaken by the students

04

5.13 Major grievances of students (if any) redressed: (Grievance and Redressed Cell)

- Improvement of ICT facilities and seminar hall.

Criterion -VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Established in 1992 NLBCC, Dibrugarh stepped into the glorious Silver Jubilee year is co-educational institution of Higher Education situated in South-Western part of Dibrugarh town at Nirmali Gaon was established by renowned educationist Late Nandalal Borgohain. The college is an affiliated institution under Dibrugarh University in 1997. The college was awarded “B” Grade by NAAC with the Institutional Score 73.00 with effect from 23rd November, 2005. It offers Higher Secondary Programmes in Arts and Commerce and Degree Programmes in Arts Stream. The college is an affiliated institution under Dibrugarh University in 1997. The college was awarded “B” Grade by NAAC with the Institutional Score 73.00 with effect from 23rd November, 2005. It offers Higher Secondary Programmes in Arts and Commerce and Degree Programmes in Arts Stream. The college attempts to augment the quality of education as well as to create a hygienic atmosphere in the campus.

The Vision of the College: “Lead all ahead towards excellence.”

MISSION:

- To offer Educational Opportunities for all.
- To offer Technical, Vocational or Job oriented Courses.
- All round development of the students as well as the teachers.
- Promote Higher Educational Opportunity.
- To help and encourage all the willing persons including housewives, working adults & socio-economically backward sections of the society, to fulfil their thirst for knowledge.
- To offer education at the doorsteps of the learners.

6.2 Does the Institution has a management Information System

yes

Head of institution takes care of the management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Most of one faculty members are member of board of studies chairperson & member of academic council.

6.3.2 Teaching and Learning

- Students are motivated to use ICT in their seminar presentations.
- Guest faculties are invited to deliver lectures in relevant topics to students to enrich the learning process in related areas.
- CCTV cameras have been installed in the corridors and classrooms to maintain the smooth running of classes.
- Wi-Fi facilities avails in college canteen, auditorium.

6.3.3 Examination and Evaluation

- Double valuation and open book evaluation.
- Continuous evaluation of students through class tests, assignments & seminars.
- Two internal examinations were conducted in each semester.
- HODs monitor the performance of students by making analysis after every internal examination.
- Teacher prepare their results and they maintains their record and try to improve evaluation technique if feel necessary.

6.3.4 Research and Development

- Encourages faculty and students to publish papers in Peer Reviewed & Referred Journals, e-journals, impact factor and UGC care list journals.
- The research cell maintains records of the research works done by the teachers with the help of students.
- The college has spent 50,000/- this year for research work initiated by respective departments.

6.3.5 Library, ICT and physical infrastructure/ instrumentation.

- Number of books has been increased.
- E-journals were activated
- Steps were taken for utilizing ICT facilities.

6.3.6 Human Resource Management

Co-coordinators are appointed for smooth and efficient conduct of examination, career counseling, students' welfare committee etc.

6.3.7 Faculty and Staff recruitment:

The institution follows policies laid down by UGC and the Govt. Of Assam for the recruitment of faculty and staff.

6.3.8 Industry Interaction / Collaboration:

- Skill base training and visit on Plastic factory, Bakery and Papaya...Dipankar

6.3.9 Admission of Students

- Well communicated admission process with course features highlighted through prospectus. Admission is given on the basis of merit and reservation for ST, SC, OBC, MOBC, Tea tribes as per govt. rules.
- Special Seats also reserve for extra-curricular activities.

6.4 Welfare schemes for

Teaching	
Non-Teaching	Thrift and credit society
Students	

6.5 Total corpus fund generated

Curricular Aspect	Teaching, Learning & Evaluation	Research, Consultancy & Extension	Infrastructure & Learning Resources	Student Support and Progression	Governance, Leadership and Management	Innovations and Best Practices

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	NO	NO
Administrative/ Finance	YES	Directorate of Finance, Kar Bhawan, Guwahati	YES	Personal Auditor (C.A.)

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni association meets have been organized. Financial supports have been given for ICT facilities.

6.12 Activities and support from the Parent – Teacher Association

- To improve basic facilities.
- To inform parents about different activities organized.
- To inform parents about their kids for future progression.
- Air purifier plants & Medicinal plants.

6.13 Development programmes for support staff

- The college sends the teachers and the non-teaching staff to attend workshop organized by the parent university on Examination Reforms.
- The institution ensures about the effective implementation of examination reformed by the parent University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free College campus.
- Tree plantation programmes.
- Dustbins are available in campus.
- LED/CFL bulbs are used to conserve energy.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Quiz club, Incubation centre, Training programme on Bio-farming.
- Arrange training programme on skill development for Prisoner.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Garbage pit for solid waste and Vermicompost.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Plantation of Air purifier plants and medicinal plants.
- Cleanliness drive at college campus and plastic free campus.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- Cleanliness drive at college campus.
- Polyethylene free programme.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For. example SWOT Analysis)

- Strength:
Increasing student enrolment ratio; upgrading trend of results/ betterment of results; qualified, enthusiastic and experienced faculty and staff are the strengths of the institution.
- Weakness:
Limited ICT facilities, Lack of own playground, lack of provincialized posts, lack of vocational programmes and proper linkage are the weaknesses of the institution.
- Opportunities:
Scope for provision of more vocational programmes, computer education to students, etc.
- Threat:
Frequent appointment of teachers in government duties such as elections, GUNOTSAV etc are the threat aspects to the institution.

8. Plans of institution for next year

- To focus on more linkages and collaborations with local industry, institutions etc.
- To train students for competitive examinations.
- Take initiatives for organizing national, state and regional seminars, workshops etc.

Name__ Name __

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

- CAS - Career Advanced Scheme
- CAT - Common Admission Test
- CBCS - Choice Based Credit System
- CE - Centre for Excellence
- COP - Career Oriented Programme
- CPE - College with Potential for Excellence
- DPE - Department with Potential for Excellence GATE - Graduate Aptitude Test
- NET - National Eligibility Test
- PEI - Physical Education Institution
- SAP - Special Assistance Programme
- SF - Self Financing
- SLET - State Level Eligibility Test

TEI - Teacher Education Institution
UPE - University with Potential Excellence UPSC - Union Public Service Commission
